

TECHNICAL DIRECTOR

The Technical Director has a broad purview of responsibilities including the overall vision and execution of the stage production. They will work closely with Directors, Choreographers, and Volunteers. Excellent communication skills are essential.

Responsibilities:

As an essential part of the team, the technical director coordinates and participates in the construction of sets and props, hanging and focusing of lighting instruments; collaborates with the audio engineer on sound for all productions; oversees, costuming; mentors and supervises students; exhibits solid carpentry, theatrical and engineering skills; has excellent pre-and post-production organizational skills; and has the ability to craft a thorough and accurate production plan. The technical director is responsible for applicable maintenance of facilities and equipment and communicates well with Director and Choreographer; works within allocated budgets to purchase production equipment and supplies; and maintains compliance with safe practices, workplace regulations, and theatre policies.

Essential Functions:

- Ability to collaborate effectively with artistic colleagues
- Create and execute the overall vision for a production in conjunction with the Director including:
 - Set construction and scenic design
 - Props
 - Costumes
 - Sound & lighting
- Provides a streamlined detail of the production easily understood by the production team
- Create working drawings for scenic and stage designs
- Create and abide by a production timeline
- Oversee a team of volunteers to assist in production needs
 - Set construction
 - Scenic painting
 - Props
 - Costumes
 - Sound
 - Lighting
- Collaborate with designer(s) and volunteers to establish production budget priorities
- Acquire all materials needed for productions
- Utilizing best practices in safety, supervise, mentor, and instruct students and volunteers
- Supervise mounting of technical elements of productions
- Assist in production tech rehearsals and strikes
- Maintain shops, equipment, and storage areas
- Attend department meetings, production meetings, and shows
- Work within all applicable institutional policies and responsibilities
- Assume other duties as directed by the Director

Desired Qualifications:

- Bachelor's degree in Technical Theatre or in lieu of a degree experience working in a technical capacity for at least 3 productions and at least one of those in an Assistant Technical Director for Saltwater
- Demonstrated skill/experience in theatrical carpentry, rigging, painting, audio, lighting, and prop assembly
- Effective verbal, written, and interpersonal skills

Work Environment:

While performing the duties of this job, the employee is regularly exposed to mechanical parts, power-tools, fumes, and airborne particles. The employee occasionally works at heights and works with and around machinery with moving parts. The will not always occur in a climate controlled environment, and may include various weather conditions while traveling between buildings, working near/on the dock,

or acquiring materials off-campus. Stage work may require accessing and working in small spaces, above the stage at height, and behind/below the stage in smaller areas. Work is usually performed evenings and weekends.

Physical Demands:

The employee must be able to stand for long periods of time and in various environments. Occasional lifting of up to 50 pounds may be required. Work includes use of hands to manipulate and use tools and equipment related to theatre production.

Note to Candidates: Employment is contingent upon a successful background check and drug screening.