

Hello Saltwater Family,

We're excited about the upcoming season and all the amazing performances we have planned. To keep our community safe and welcoming for everyone, we're rolling out a new policy: background checks for anyone turning 18 and up.

We want Saltwater Performing Arts to be a place where creativity, expression, and learning can flourish. By making sure everyone involved meets our safety standards, we protect our younger members and create a secure environment for all.

Here's What You Need to Know:

1. **Who Needs a Background Check:**
 - If you're turning 18 this season or are already 18 or older, you'll need to complete a background check.
 2. **Privacy is Key:**
 - All information from these checks will stay confidential and only our HR and executive team will have access to it.
 3. **How It Works:**
 - Request access to the online "Trusted Employee" site. You'll receive an email with easy instructions to complete your background check.
 - The online website costs \$10.
 - You may go to a local police station or the Sheriff's office in Woodbine
 4. **Participation Requirement:**
 - Completing the background check is mandatory to continue participating in Saltwater activities.
 - If you don't complete it on time, you'll need to pause your involvement until it's done.
 5. **We're Here to Help:**
 - If you have any questions or concerns, reach out to us. We're here to make this process smooth and respectful for everyone.
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Wrapping Up:

The safety of our Saltwater family is our top priority. By implementing these background checks, we ensure a safe space where everyone can shine on stage and behind the scenes. Thank you for your cooperation and understanding as we keep Saltwater Performing Arts a safe place for all.

Feel free to contact the HR department if you need more information or have any questions.